

EAST WINDSOR TOWNSHIP COUNCIL

Tuesday, November 2, 2021

5:00 p.m.

via ZOOM

MINUTES

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 5:00 p.m. on Tuesday, November 2, 2021.

VERIFICATION:

Municipal Clerk Allison Quigley certified that the meeting was noticed on January 11, 2021 in the annual meeting notice. On October 29, 2021, notices were sent to the Trenton Times, filed in the office of the Municipal Clerk and posted in the East Windsor Municipal Building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE: Led by Council Member David Russell.

ROLL CALL:

Present were Council Members Denise Daniels, Marc Lippman, Alan Rosenberg, David Russell, Peter Yeager, John Zoller and Mayor Janice Mironov. Also present were Township Attorney David Orron, Township Manager James Brady and Municipal Clerk Allison Quigley.

PRESENTATIONS & PROCLAMATIONS:

*Eagle Scout Project Presentation by Odin Burk, Boy Scout Troop 5700

Odin Burk, Boy Scout Troop 5700, proposed building two benches in Anker Park. Mayor Mironov requests clarification on the optional modifications presented and for specifics on the appearance. Mr. Burk responds the benches will be constructed with pressure treated wood in a color of the Township's choosing and will be secured to the ground using spiral stakes which will prevent them from being moved. Mr. Lippman recommends lengthening the benches to 48 inches to better accommodate two adults and Mr. Burk agrees. Mr. Zoller recommends building the backboard perpendicular to the seat and Mr. Burk agrees. Ms. Daniels asks if the exposed bolts are rust-proof and Mr. Burk responds he will use rust-proof bolts. Mayor Mironov asks if the bolts can be covered to prevent injury and Mr. Lippman recommends countersinking the bolts. Mr. Lippman also recommends the additional safety measure of softening the corners of the seat. Mr. Burk thanks Mayor and Council for their recommendations and ensures the bolts will be flush with the bench and the corners softened. Mayor Mironov requests Mr. Burk place the benches in the same location for consistency and follow-up with the Mayor's office to finalize location and color.

It was MOVED by Rosenberg, SECONDED by Zoller to endorse Odin Burk's Eagle Scout project to design, build and install two benches in Anker Park.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the Odin Burk's Eagle Scout project was endorsed to design, build and install two benches in Anker Park.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

PUBLIC FORUM:

MINUTES:

December 8, 2020
March 9, 2021
March 23, 2021
April 6, 2021
April 20, 2021
May 4, 2021
May 18, 2021
June 8, 2021
June 22, 2021
July 20, 2021
August 3, 2021
August 17, 2021
September 21, 2021
October 5, 2021
October 19, 2021

Mayor Mironov held the minutes of March 9, 2021, March 23, 2021, and April 6, 2021 pending revisions. All remaining minutes were rescheduled to the next regularly scheduled meeting.

ORDINANCE – PUBLIC HEARING:

Ordinance No. 2021-06

An Ordinance Authorizing the Execution and Recording of a Grant Easement Agreement in Connection with The Construction, Installation and Maintenance of a New PSE&G Underground Distribution Gas Line on Property to the Rear of Route 130 North Known as Portions of Block 53, Lots 13.01, 13.02 and 13.03 in Township of East Windsor, New Jersey

**ORDINANCE NO. 2021-06
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

**AN ORDINANCE AUTHORIZING THE EXECUTION AND RECORDING OF A GRANT
EASEMENT AGREEMENT IN CONNECTION WITH THE CONSTRUCTION,
INSTALLATION AND MAINTENANCE OF A NEW PSE&G UNDERGROUND
DISTRIBUTION GAS LINE ON PROPERTY TO THE REAR OF ROUTE 130 NORTH**

**KNOWN AS PORTIONS OF BLOCK 53, LOTS 13.01, 13.02 AND 13.03 IN THE TOWNSHIP
OF EAST WINDSOR, NEW JERSEY**

WHEREAS, the Township owns real property adjacent to northbound US Route 130, commonly known as Westfield Road, which parcels are designated on the East Windsor Township Tax Maps as 581 Route 130 (Block 53, Lot 13.01), 565 Route 130 Rear (Block 53, Lot 13.02), and 585 Route 130 Rear (Block 53, Lot 13.03) (“the Property”); and

WHEREAS, the natural gas provider for the Township, Public Service Electric and Gas Company (“the Company”), desires to construct and install a distribution gas line under and through the Property to improve natural gas supply to Township residents in a nearby housing development; and

WHEREAS, the Property is located in an ideal and preferred location for construction and installation of the desired distribution gas line; and

WHEREAS, the Township has considered the request of the Company to grant an easement on the Property to allow the construction, installation and maintenance of a distribution gas line to improve natural gas service for area residents, and the Township wishes to grant the easement for this purpose, as set forth in the attached Grant of Easement for Block 53, Lots 13.01, 13.02, and 13.03; and

WHEREAS, the Township has determined that it is in the best interest of East Windsor Township that the attached Grant of Easement be executed and recorded.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of East Windsor, County of Mercer, and State of New Jersey, as follows:

SECTION 1. The Mayor and Municipal Clerk are hereby authorized and directed to execute and record the attached Grant of Easement as to Block 53, Lots 13.01, 13.02, 13.03 in the form attached hereto, in order to facilitate the construction, installation and maintenance of a distribution gas line.

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 3. If any section, subsection, clause or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this Ordinance.

SECTION 4. This Ordinance shall take effect 20 days after final passage and publication according to law.

Mayor Mironov stated the Ordinance was introduced at the meeting of October 19, 2021 and was previously held pending review by the Tax Assessor and the public hearing was set for tonight. Mayor Mironov declared the Tax Assessor has confirmed the information within the Ordinance and declared the public hearing open on Ordinance 2021-06. No public commented and Mayor Mironov declared the public hearing closed. Mayor Mironov will not sign the Easement Agreement until the following two

conditions are met: 1.) The Township receives payment from PSE&G and 2.) all remaining road patches are fixed.

It was MOVED by Rosenberg, SECONDED by Russell to conditionally adopt Ordinance 2021-06 and authorize publication as required by law.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2021-06 was conditionally adopted and publication authorized as required by law.

Ordinance No. 2021-07 An Ordinance Amending Chapter XX, “Zoning,” Section 20-16.5d, “Other Requirements” and 20-5.16.8a, “Sign Regulations For Each Zoning District” HC Highway Commercial Zone District Sign Regulations, of the Revised General Ordinances of the Township of East Windsor

Mayor Mironov stated the Ordinance was introduced at the meeting of October 5, 2021 and declares the public hearing open on Ordinance 2021-07. With no comment from the public being made, Mayor Mironov declared the public hearing to remain open until Mayor and Council receives recommendations from the Planning Board, which is expected after their next meeting.

It was MOVED by Lipmann, SECONDED by Russell to carry Ordinance 2021-07 and public hearing to the next scheduled meeting.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2021-07 and the public hearing were carried to the next scheduled meeting.

ORDINANCE – INTRODUCTION:

Ordinance No. 2021-08 An Ordinance of the Township of East Windsor, New Jersey, to Establish Salaries and Wages for the Communications Workers of America Local 1032 for Fiscal Years 2020, 2021, 2022 and 2023

ORDINANCE 2021-08 TOWNSHIP OF EAST WINDSOR COUNTY OF MERCER

AN ORDINANCE OF THE TOWNSHIP OF EAST WINDSOR, NEW JERSEY, TO ESTABLISH SALARIES AND WAGES FOR

**THE COMMUNICATIONS WORKERS OF
AMERICA, LOCAL 1032 UNION
FOR FISCAL YEARS 2020 THROUGH 2023**

BE IT ORDAINED AND ENACTED by the Township Council of the Township of East Windsor, County of Mercer, and State of New Jersey that employees of the Township in the Communications Workers of America, Local 1032 Union shall be paid the following salaries and wages for the contract years 2020 through 2023 and until a successor Ordinance is adopted.

SECTION 1. SCHEDULE OF SALARIES

<u>Grade</u>	<u>Year 2020 Minimum</u>	<u>35-Hour Work Week Maximum</u>
1	\$27,715	\$34,728
2	\$30,483	\$38,361
3	\$33,540	\$42,020
4	\$36,888	\$46,213
5	\$40,579	\$50,839
6	\$44,629	\$55,918
7	\$49,095	\$61,514
8	\$54,009	\$67,663
9	\$59,461	\$74,432
10	\$65,349	\$81,876
11	\$70,569	\$88,406
12	\$79,775	\$94,907
PART-TIME POSITIONS		
Electrical Subcode Official	\$35.11	\$45.00
Fire Subcode Official	\$35.11	\$45.00
Plumbing Subcode Official	\$35.11	\$45.00
Registered Environmental Health Specialist	\$35.11	\$45.00
Electrical Inspector	\$35.11	\$45.00
Fire Prevention Inspector	\$35.11	\$45.00
Fire Official	\$35.11	\$45.00
Nurse/Health Educator	\$36.80	\$46.10
Public Health Investigator	\$31.01	\$38.83
Senior Account and Control Clerk	\$23.28	\$29.17
Senior Account Clerk	\$21.17	\$26.51
Senior Registered Environmental Health /Housing Officer	\$36.80	\$46.10
Violations Clerk	\$23.28	\$29.17

STIPENDS

Registrar of Vital Statistics

\$3,916

<u>Grade</u>	<u>Year 2021 Minimum</u>	<u>35-Hour Work Week Maximum</u>
1	\$28,270	\$35,422
2	\$31,092	\$39,128
3	\$34,210	\$42,860
4	\$37,626	\$47,137
5	\$41,390	\$51,856
6	\$45,522	\$57,037
7	\$50,077	\$62,744
8	\$55,089	\$69,016
9	\$60,650	\$75,921
10	\$66,656	\$83,514
11	\$71,980	\$90,175
12	\$81,371	\$96,805

PART-TIME POSITIONS

Electrical Subcode Official	\$35.81	\$45.90
Fire Subcode Official	\$35.81	\$45.90
Plumbing Subcode Official	\$35.81	\$45.90
Registered Environmental Health Specialist	\$35.81	\$45.90
Electrical Inspector	\$35.81	\$45.90
Fire Prevention Inspector	\$35.81	\$45.90
Fire Official	\$35.81	\$45.90
Nurse/Health Educator	\$37.54	\$47.03
Public Health Investigator	\$31.63	\$39.61
Senior Account and Control Clerk	\$23.74	\$29.76
Senior Account Clerk	\$21.59	\$27.04
Senior Registered Environmental Health Specialist /Housing Officer	\$37.54	\$47.03
Violations Clerk	\$23.74	\$29.76

STIPENDS

Registrar of Vital Statistics

\$3,994

<u>Grade</u>	<u>Year 2022 Minimum</u>	<u>35-Hour Work Week Maximum</u>
1	\$28,835	\$36,131
2	\$31,714	\$39,911
3	\$34,895	\$43,718
4	\$38,379	\$48,080
5	\$42,218	\$52,893
6	\$46,432	\$58,178
7	\$51,078	\$63,999
8	\$56,191	\$70,396
9	\$61,863	\$77,440
10	\$67,989	\$85,184
11	\$73,420	\$91,978
12	\$82,998	\$98,741

PART-TIME POSITIONS

Electrical Subcode Official	\$36.53	\$46.82
Fire Subcode Official	\$36.53	\$46.82
Plumbing Subcode Official	\$36.53	\$46.82
Registered Environmental Health Specialist	\$36.53	\$46.82
Electrical Inspector	\$36.53	\$46.82
Fire Prevention Inspector	\$36.53	\$46.82
Fire Official	\$36.53	\$46.82
Nurse/Health Educator	\$38.29	\$47.97
Public Health Investigator	\$32.26	\$40.40
Senior Account and Control Clerk	\$24.22	\$30.35
Senior Account Clerk	\$22.02	\$27.58
Senior Registered Environmental Health Specialist /Housing Officer	\$38.29	\$47.97
Violations Clerk	\$24.22	\$30.35

STIPENDS

Registrar of Vital Statistics	\$4,074
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<u>Grade</u>	<u>Year 2023 Minimum</u>	<u>35-Hour Work Week Maximum</u>
1	\$29,412	\$36,854
2	\$32,348	\$40,709
3	\$35,593	\$44,592
4	\$39,146	\$49,042
5	\$43,062	\$53,951
6	\$47,361	\$59,341
7	\$52,100	\$65,279
8	\$57,315	\$71,804

9	\$63,100	\$78,988
10	\$69,349	\$86,888
11	\$74,888	\$93,818
12	\$84,658	\$100,716

PART-TIME POSITIONS

Electrical Subcode Official	\$37.26	\$47.76
Fire Subcode Official	\$37.26	\$47.76
Plumbing Subcode Official	\$37.26	\$47.76
Registered Environmental Health Specialist	\$37.26	\$47.76
Electrical Inspector	\$37.26	\$47.76
Fire Prevention Inspector	\$37.26	\$47.76
Fire Official	\$37.26	\$47.76
Nurse/Health Educator	\$39.05	\$48.93
Public Health Investigator	\$32.91	\$41.21
Senior Account and Control Clerk	\$24.70	\$30.96
Senior Account Clerk	\$22.46	\$28.13
Senior Registered Environmental Health Specialist /Housing Officer	\$39.05	\$48.93
Violations Clerk	\$24.70	\$30.96

STIPENDS

Registrar of Vital Statistics	\$4,155
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SECTION 2. CLASSIFICATION OF POSITIONS

Grade 1 & Grade 2	Reserved
Grade 3	Clerk Typist 1
Grade 4	Account Clerk 2; Clerk Typist 2/Receptionist
Grade 5	Secretary 1; Secretary 1/Deputy Registrar; Senior Account Clerk
Grade 6	Secretary 2; Secretary 2/Registrar; Senior Accounts and Controls Clerk; Violations Clerk
Grade 7	Assistant to the Municipal Clerk; Bookkeeper; Technical Assistant
Grade 8	Senior Citizen Program Coordinator

Grade 9	Assistant Tax Assessor; Building Inspector; Mechanical Inspector; Principal Engineering Aide; Public Health Investigator; Zoning Officer/Commercial Maintenance Inspector/Fire Inspector
Grade 10	Building Subcode Official; Fire Subcode Official; Registered Environmental Health Specialist; Fire Subcode Official/Building Inspector/Mechanical Inspector
Grade 11	Nurse/Health Educator; Senior Registered Environmental Health Specialist; Senior Registered Environmental Health Specialist /Housing Officer
Grade 12	Registered Environmental Health Inspector III

SECTION 3. GENERAL

1. Full-time employees shall be compensated according to the thirty-five (35) hour work week.

SECTION 4. LONGEVITY

<u>Service Time Completed</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
5 years to 9 years	\$779	\$779	\$779	\$779
9 years to one month to 14 years	\$1,404	\$1,404	\$1,407	\$1,407
14 years and one month to 19 years	\$2,037	\$2,037	\$2,037	\$2,037
19 years and one month and over	\$2,547	\$2,547	\$2,547	\$2,547

Longevity is payable in November of each year on a pro-rated basis from the anniversary date to the date of payment. It is not part of the union members' base pay. All permanent employees, full-time and part-time, shall receive longevity payments. Longevity shall be paid to part-time employees on a pro-rata basis. Employees hired after August 25, 2014 are not eligible for longevity benefits.

SECTION 5.

All Ordinances and Resolutions inconsistent with this Ordinance are hereby repealed.

SECTION 6.

Rates of compensation provided herein are in effect January 1, 2020, January 1, 2021, January 1, 2022, and January 1, 2023.

SECTION 7.

This Ordinance shall become effective twenty (20) days after final passage and publication according to law and shall remain in effect until amended or suspended.

Mayor Mironov stated a memo from the Township Manager was distributed and the Ordinance is subject to approval of Resolution R2021-177, the CWA collective bargaining contract.

It was MOVED by Yeager, SECONDED by Lippman to conditionally approve Ordinance 2021-08 on introduction, authorize publication as required by law and set public hearing for the next regularly scheduled meeting.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2021-08 was conditionally approved on introduction, authorize publication as required by law and set a public hearing for the next regularly scheduled meeting.

Ordinance No. 2021-09

An Ordinance of the Township of East Windsor,
New Jersey to Establish Salaries and Wages for Non-union
Employees for Fiscal Years 2020, 2021, 2022, and 2023

ORDINANCE 2021 - 09 TOWNSHIP OF EAST WINDSOR COUNTY OF MERCER

AN ORDINANCE OF THE TOWNSHIP OF EAST WINDSOR, NEW JERSEY, TO ESTABLISH SALARIES AND WAGES FOR NON-UNION EMPLOYEES FOR FISCAL YEARS 2020 - 2023

BE IT ORDAINED AND ENACTED by the Township Council of the Township of East Windsor, County of Mercer, State of New Jersey that non-union employees of the Township shall be paid the following salaries and wages during 2020 -2023 and until a successor Ordinance is adopted.

SCHEDULE OF SALARIES 2020

Grade	35-Hour Week		40-Hour Week	
	<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
1	\$20,381	\$34,088	\$23,274	\$38,936
2	\$22,415	\$37,501	\$25,654	\$42,822

3	\$24,661	\$41,248	\$28,168	\$47,106
4	\$27,127	\$45,365	\$30,982	\$51,820
5	\$29,840	\$49,907	\$34,087	\$57,010
6	\$32,818	\$54,352	\$37,490	\$62,701
7	\$36,104	\$60,379	\$41,243	\$68,978
8	\$39,712	\$66,521	\$45,362	\$75,873
9	\$43,717	\$72,438	\$49,903	\$83,457
10	\$48,040	\$80,372	\$54,890	\$91,804
11	\$52,863	\$88,407	\$60,378	\$100,989
12	\$58,146	\$100,168	\$66,417	\$111,079

SCHEDULE OF SALARIES FOR 2021

Grade	35-Hour Week		40-Hour Week	
	<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
1	\$20,381	\$34,770	\$23,274	\$39,715
2	\$22,415	\$38,251	\$25,654	\$43,678
3	\$24,661	\$42,073	\$28,168	\$48,048
4	\$27,127	\$46,272	\$30,982	\$52,856
5	\$29,840	\$50,905	\$34,087	\$58,150
6	\$32,818	\$55,439	\$37,490	\$63,955
7	\$36,104	\$61,586	\$41,243	\$70,357
8	\$39,712	\$67,852	\$45,362	\$77,390
9	\$43,717	\$73,887	\$49,903	\$85,127
10	\$48,040	\$81,979	\$54,890	\$93,640
11	\$52,863	\$90,176	\$60,378	\$103,009
12	\$58,146	\$102,171	\$66,417	\$113,301

SCHEDULE OF SALARIES FOR 2022

Grade	35-Hour Week		40-Hour Week	
	<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
1	\$20,381	\$35,466	\$23,274	\$40,509
2	\$22,415	\$39,016	\$25,654	\$44,552

3	\$24,661	\$42,914	\$28,168	\$49,009
4	\$27,127	\$47,197	\$30,982	\$53,914
5	\$29,840	\$51,923	\$34,087	\$59,313
6	\$32,818	\$56,548	\$37,490	\$65,235
7	\$36,104	\$62,818	\$41,243	\$71,764
8	\$39,712	\$69,209	\$45,362	\$78,938
9	\$43,717	\$75,365	\$49,903	\$86,829
10	\$48,040	\$83,619	\$54,890	\$95,513
11	\$52,863	\$91,979	\$60,378	\$105,069
12	\$58,146	\$104,215	\$66,417	\$115,567

SCHEDULE OF SALARIES FOR 2023

Grade	35-Hour Week		40-Hour Week	
	<u>Minimum</u>	<u>Maximum</u>	<u>Minimum</u>	<u>Maximum</u>
1	\$20,381	\$36,175	\$23,274	\$41,320
2	\$22,415	\$39,797	\$25,654	\$45,443
3	\$24,661	\$43,772	\$28,168	\$49,989
4	\$27,127	\$48,141	\$30,982	\$54,992
5	\$29,840	\$52,961	\$34,087	\$60,499
6	\$32,818	\$57,678	\$37,490	\$66,539
7	\$36,104	\$64,075	\$41,243	\$73,199
8	\$39,712	\$70,593	\$45,362	\$80,517
9	\$43,717	\$76,872	\$49,903	\$88,566
10	\$48,040	\$85,291	\$54,890	\$97,423
11	\$52,863	\$93,819	\$60,378	\$107,171
12	\$58,146	\$106,299	\$66,417	\$117,878

SECTION 5 - CLASSIFICATION OF POSITIONS

Grade 1 through Grade 4	Reserved
Grade 5	Records & Information System Specialist
Grade 6	Board Secretary
Grade 7	Administrative Secretary; Payroll/Benefits Coordinator; Assistant Systems Administrator/Administrative Secretary

Grade 8	Deputy Municipal Clerk; Animal Control Officer; Supervisory Radio Officer; Deputy Municipal Court Administrator, Mechanics Foreman, Sanitation Foreman.
Grade 9	Computer Services Administrator/Support Services Supervisor; Assistant Comptroller/Assistant Purchasing Agent; Assistant General Foreman, Executive Assistant to the Manager's Office, Assistant to Chief of Police, Assistant to the Chief Financial Officer.
Grade 10	General Foreman
Grade 11	Reserved
Grade 12	Reserved

SECTION 9. SCHEDULE OF PART-TIME SALARIES AND WAGES FOR 2020

Mayor and Council Members		\$12,701	
Judge		\$75,289	
Judge - Per DWI and Conflict Session		\$227	
Prosecutor		\$36,118	
Prosecutor - Per DWI and Conflict Session		\$186	
Public Defender		\$19,728	
Township Attorney		\$28,496	
Nurse Practitioner	per hour	\$59.23	
Deputy Animal Control Officer	per hour Mon. - Fri. 8:30 am – 4:30 pm		\$19.89
	per hour Mon. - Fri. 4:30 pm – 8:30 am		\$25.73
	holidays and weekends		
Clerical & Unclassified Part-Time Employees	per hour	\$8.61	\$15.80
Department of Public Works Summer Labor	per hour	\$9.74	\$14.32
Matron	per hour	\$17.13	
Crossing Guard (2x/day)	per day	\$37.91	
Crossing Guard (3x/day)	per day	\$56.83	
Crossing Guard (4x/day)	per day	\$75.79	
Juvenile Conference Committee Secretary	per hour	\$21.34	
Snow Plow Operators	per hour	\$20.61	

SECTION 9. SCHEDULE OF PART-TIME SALARIES AND WAGES FOR 2021

Mayor and Council Members		\$12,955	
Judge		\$76,795	
Judge - Per DWI and Conflict Session		\$232	
Prosecutor		\$36,841	
Prosecutor - Per DWI and Conflict Session		\$189	
Public Defender		\$20,122	
Township Attorney		\$29,066	
Nurse Practitioner	per hour	\$60.42	
Deputy Animal Control Officer	per hour Mon. - Fri. 8:30 am – 4:30 pm		\$20.29
	per hour Mon. - Fri. 4:30 pm – 8:30 am		\$26.25
	holidays and weekends		
Clerical & Unclassified Part-Time Employees	per hour	\$8.78	\$16.12
Department of Public Works Summer Labor	per hour	\$9.94	\$14.61
Matron	per hour	\$17.47	
Crossing Guard (2x/day)	per day	\$38.67	
Crossing Guard (3x/day)	per day	\$57.97	
Crossing Guard (4x/day)	per day	\$77.30	
Juvenile Conference Committee Secretary	per hour	\$21.77	
Snow Plow Operators	per hour	\$21.03	

SECTION 9. SCHEDULE OF PART-TIME SALARIES AND WAGES FOR 2022

Mayor and Council Members		\$13,214	
Judge		\$78,331	
Judge - Per DWI and Conflict Session		\$237	
Prosecutor		\$37,577	
Prosecutor - Per DWI and Conflict Session		\$193	
Public Defender		\$20,525	
Township Attorney		\$29,647	
Nurse Practitioner	per hour	\$61.62	
Deputy Animal Control Officer	per hour Mon. - Fri. 8:30 am – 4:30 pm		\$20.69
	per hour Mon. - Fri. 4:30 pm – 8:30 am		\$26.77
	holidays and weekends		
Clerical & Unclassified Part-Time Employees	per hour	\$8.96	\$16.44
Department of Public Works Summer Labor	per hour	\$10.13	\$14.90
Matron	per hour	\$17.82	
Crossing Guard (2x/day)	per day	\$39.45	
Crossing Guard (3x/day)	per day	\$59.13	

Crossing Guard (4x/day)	per day	\$78.85
Juvenile Conference Committee Secretary	per hour	\$22.20
Snow Plow Operators	per hour	\$21.45

SECTION 9. SCHEDULE OF PART-TIME SALARIES AND WAGES FOR 2023

Mayor and Council Members		\$13,478	
Judge		\$79,898	
Judge - Per DWI and Conflict Session		\$241	
Prosecutor		\$38,329	
Prosecutor - Per DWI and Conflict Session		\$197	
Public Defender		\$20,935	
Township Attorney		\$30,240	
Nurse Practitioner	per hour	\$62.86	
Deputy Animal Control Officer	per hour Mon. - Fri. 8:30 am – 4:30 pm		\$21.11
	per hour Mon. - Fri. 4:30 pm – 8:30 am		\$27.31
	holidays and weekends		
Clerical & Unclassified Part-Time Employees	per hour	\$9.14	\$16.77
Department of Public Works Summer Labor	per hour	\$10.34	\$15.20
Matron	per hour	\$18.17	
Crossing Guard (2x/day)	per day	\$40.23	
Crossing Guard (3x/day)	per day	\$60.31	
Crossing Guard (4x/day)	per day	\$80.42	
Juvenile Conference Committee Secretary	per hour	\$22.64	
Snow Plow Operators	per hour	\$21.88	

SECTION 10. RECREATION EMPLOYEES FOR 2020

Recreation Employees - After School Program/Pre-School Program/Senior Center

Instructor	per hour	\$10.72 -	\$31.63
Assistant Instructor	per hour	\$9.21 -	\$25.32

Recreation Employees - Summer Park Program

Supervisor	per hour	\$13.40 -	\$34.58
Assistant Supervisor	per hour	\$10.72 -	\$25.32
Arts and Crafts Instructor	per hour	\$11.40 -	\$25.32
Lifeguard	per hour	\$8.61 -	\$16.89
Counselor	per hour	\$8.61 -	\$13.98

Recreation Employees – Miscellaneous

Administrative Assistant/Park Coordinator	per hour	\$9.38 -	\$20.27
Bus Drivers	per hour	\$13.40 -	\$21.95

SECTION 11. RECREATION EMPLOYEES FOR 2021

Recreation Employees - After School Program/Pre-School Program/Senior Center

Instructor	per hour	\$10.93 -	\$32.26
Assistant Instructor	per hour	\$9.39 -	\$25.82

Recreation Employees - Summer Park Program

Supervisor	per hour	\$13.67 -	\$35.27
Assistant Supervisor	per hour	\$10.93 -	\$25.82
Arts and Crafts Instructor	per hour	\$11.63 -	\$25.82
Lifeguard	per hour	\$8.78 -	\$17.23
Counselor	per hour	\$8.78 -	\$14.26

Recreation Employees – Miscellaneous

Administrative Assistant/Park Coordinator	per hour	\$9.57 -	\$20.67
Bus Drivers	per hour	\$13.67 -	\$22.39

SECTION 12 RECREATION EMPLOYEES FOR 2022

Recreation Employees - After School Program/Pre-School Program/Senior Center

Instructor	per hour	\$11.15 -	\$32.91
Assistant Instructor	per hour	\$9.58 -	\$26.34

Recreation Employees - Summer Park Program

Supervisor	per hour	\$13.94 -	\$35.97
Assistant Supervisor	per hour	\$11.15 -	\$26.34
Arts and Crafts Instructor	per hour	\$11.86 -	\$26.34
Lifeguard	per hour	\$8.96 -	\$17.57
Counselor	per hour	\$8.96 -	\$14.55

Recreation Employees – Miscellaneous

Administrative Assistant/Park Coordinator	per hour	\$9.76 -	\$21.09
Bus Drivers	per hour	\$13.94 -	\$22.84

SECTION 12 RECREATION EMPLOYEES FOR 2023

Recreation Employees - After School Program/Pre-School Program/Senior Center

Instructor	per hour	\$11.38 -	\$33.57
Assistant Instructor	per hour	\$9.77 -	\$26.87

Recreation Employees - Summer Park Program

Supervisor	per hour	\$14.22 -	\$36.69
Assistant Supervisor	per hour	\$11.38 -	\$26.87
Arts and Crafts Instructor	per hour	\$12.10 -	\$26.87
Lifeguard	per hour	\$9.14 -	\$17.93
Counselor	per hour	\$9.14 -	\$14.84

Recreation Employees – Miscellaneous

Administrative Assistant/Park Coordinator	per hour	\$9.96 -	\$21.51
Bus Drivers	per hour	\$14.22 -	\$23.29

SECTION 14. KEY MANAGEMENT PERSONNEL FOR 2020

Township Manager	\$89,091 -	\$163,504
Chief of Police	\$99,084 -	\$163,968
Finance Director/Chief Financial Officer	\$66,550 -	\$122,639
Assistant Township Manager	\$69,930 -	\$119,473
Director of Public Works	\$67,245 -	\$122,099
Director of Public Works and Engineering	\$85,000 -	\$147,957
Director of Inspections	\$60,595 -	\$118,649
Comptroller	\$62,000 -	\$95,855
Township Clerk	\$53,576 -	\$104,787
Tax Assessor	\$54,282 -	\$98,314
Tax Collector	\$51,107 -	\$99,213
Community Development Director	\$48,720 -	\$100,850

Assistant to Township Manager	\$35,038 -	\$91,058
Senior Citizen Director	\$42,712 -	\$75,896
Recreation Director	\$43,094 -	\$86,109
Court Administrator	\$43,094 -	\$81,768
PAL Director	\$33,787 -	\$50,116
Welfare Director (15 hours per week)	\$16,719 -	\$31,783

SECTION 15. KEY MANAGEMENT PERSONNEL FOR 2021

Township Manager	\$89,091 -	\$166,774
Chief of Police	\$99,084 -	\$167,247
Finance Director/Chief Financial Officer	\$66,550 -	\$125,091
Assistant Township Manager	\$69,930 -	\$121,862
Director of Public Works	\$67,245 -	\$124,541
Director of Public Works and Engineering	\$85,000 -	\$150,916
Director of Inspections	\$60,595 -	\$121,022
Comptroller	\$62,000 -	\$97,772
Township Clerk	\$53,576 -	\$106,882
Tax Assessor	\$54,282 -	\$100,280
Tax Collector	\$51,107 -	\$101,198
Community Development Director	\$48,720 -	\$102,867
Assistant to Township Manager	\$35,038 -	\$92,880
Senior Citizen Director	\$42,712 -	\$77,414
Recreation Director	\$43,094 -	\$87,832
Court Administrator	\$43,094 -	\$83,404
PAL Director	\$33,787 -	\$51,118
Welfare Director (15 hours per week)	\$16,719 -	\$32,419

SECTION 16. KEY MANAGEMENT PERSONNEL FOR 2022

Township Manager	\$89,091 -	\$170,110
Chief of Police	\$99,084 -	\$170,592
Finance Director/Chief Financial Officer	\$66,550 -	\$127,593
Assistant Township Manager	\$69,930 -	\$124,299
Director of Public Works	\$67,425 -	\$127,032
Director of Public Works and Engineering	\$85,000 -	\$153,935

Director of Inspections	\$60,595 -	\$123,443
Comptroller	\$62,000 -	\$99,727
Township Clerk	\$53,576 -	\$109,020
Tax Assessor	\$54,282 -	\$102,286
Tax Collector	\$51,107 -	\$103,222
Community Development Director	\$48,720 -	\$104,925
Assistant to Township Manager	\$35,038 -	\$94,737
Senior Citizen Director	\$42,712 -	\$78,962
Recreation Director	\$43,094 -	\$89,588
Court Administrator	\$43,094 -	\$85,072
PAL Director	\$33,787 -	\$52,140
Welfare Director (15 hours per week)	\$16,719 -	\$33,067

SECTION 17. KEY MANAGEMENT PERSONNEL FOR 2023

Township Manager	\$89,091 -	\$173,512
Chief of Police	\$99,084 -	\$174,004
Finance Director/Chief Financial Officer	\$66,550 -	\$130,145
Assistant Township Manager	\$69,930 -	\$126,785
Director of Public Works	\$67,425 -	\$129,573
Director of Public Works and Engineering	\$85,000 -	\$157,013
Director of Inspections	\$60,595 -	\$125,912
Comptroller	\$62,000 -	\$101,722
Township Clerk	\$53,576 -	\$111,200
Tax Assessor	\$54,282 -	\$104,331
Tax Collector	\$51,107 -	\$105,286
Community Development Director	\$48,720 -	\$107,023
Assistant to Township Manager	\$35,038 -	\$96,632
Senior Citizen Director	\$42,712 -	\$80,542
Recreation Director	\$43,094 -	\$91,380
Court Administrator	\$43,094 -	\$86,773
PAL Director	\$33,787 -	\$53,183
Welfare Director (15 hours per week)	\$16,719 -	\$33,729

SECTION 18. LONGEVITY FOR 2020 - 2023

Months of Service		Longevity Pay
Begin	Complete	Annual
60*	108*	\$780
109*	168*	\$1,408
169*	228*	\$2,039
229	Over*	\$2,548

*CHANGES TO EAST WINDSOR TOWNSHIP PERSONNEL POLICY IV-7,
“LONGEVITY”, GOVERN THE APPLICABILITY OF LONGEVITY PAYMENTS.

SECTION 19. GENERAL

1. Employees shall be compensated according to the 35 – hour week or 40 – hour week schedule, depending on their work schedule.
2. Key Management Personnel and the stated supervisory personnel shall not be eligible for compensatory time or payment of overtime except that Chief of Police shall be eligible for stand-by pay with the approval of the Township Manager.
3. Notwithstanding any similar or identical position classification, this Ordinance shall apply only to non-union employees.

SECTION 20.

All Ordinances and Resolutions inconsistent with this Ordinance are hereby repealed. All Township employees not governed by this Ordinance shall be paid salaries pursuant to contractual agreements and the specific Salary Ordinance adopted for the individual collective bargaining union.

SECTION 21.

This Ordinance shall become effective twenty (20) days after final passage and publication according to law and shall remain in effect until amended or suspended.

Mayor Mironov stated a memo from the Township Manager was distributed.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Ordinance 2021-09 on introduction, authorize publication as required by law and set public hearing for the next regularly scheduled meeting.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes, and no (0) nays, Ordinance 2021-09 was approved on introduction, authorize publication as required by law and set a public hearing for the next regularly scheduled meeting.

RESOLUTIONS:

Resolution R2021-177 Approval of Collective Bargaining Agreement with the Communication Workers of America Local 1032 for Fiscal Years 2020, 2021, 2022 and 2023

RESOLUTION R2021-177

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, as a result of negotiations, the Communication Workers of America Local 1032 Union and the Township of East Windsor have reached agreement on the terms and conditions of employment; and

WHEREAS, the Township Council has reviewed the attached Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey as follows:

1. The attached Collective Bargaining Agreement between the Township of East Windsor and the Communication Workers of America Local 1032 Union is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Collective Bargaining Agreement between the Communication Workers of America Local 1032 Union effective January 1, 2020 expiring December 31, 2023.
3. A copy of the said agreement will be available for public inspection in the Office of the Municipal Clerk.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated that a memo from the Township Manager has been distributed and there is a signed memo of agreement that underscores the agreement has been ratified.

It was MOVED by Daniels, SECONDED by Rosenberg to approve Resolution R2021-177.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-177 was approved.

Resolution R2021-178 Approval of Contract for eCommerce Services &
Electronic Crash Reports with LexisNexis for the Police Department

**RESOLUTION R2021-178
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need for eCommerce services and electronic crash reporting for the Police Department; and

WHEREAS, LexisNexus Coplogic Solutions Inc., is a provider of eCommerce services and electronic crash reporting, at no cost to the Township; and

WHEREAS, the Township Council has reviewed the Chief of Police's recommendation on these services; and

WHEREAS, in accordance with the attached contract, LexisNexus Coplogic Solutions Inc. will provide eCommerce services and electronic crash reporting for East Windsor Township at no cost.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached contract between the Township of East Windsor and LexisNexus Coplogic Solutions, Inc. is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached contract with LexisNexus Coplogic Solutions, Inc., 1000 Alderman Drive, Alpharetta, GA 30005 for eCommerce services and electronic crash reporting.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated the Police Chief presented on this topic to the Mayor and Council during the last Council Meeting. At that time, Mayor and Council agreed to move forward upon receipt of the agreement. Mayor Mironov asks Police Chief Geary to confirm that he has reviewed the agreement.

Police Chief Geary confirms he has reviewed the agreement and has no concerns. He stated he confirmed with the provider that the system can be functional within sixty days.

It was MOVED by Zoller, SECONDED by Russell to approve Resolution R2021-178.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-178 was approved.

Resolution R2021-179 Approval of Contract for Tax Assessment Computer System with BRT Technologies for Tax Assessor's Office

RESOLUTION R2021-179

EAST WINDSOR TOWNSHIP MERCER COUNTY

WHEREAS, there exists a need for data processing services for the Tax Assessor's Office; and

WHEREAS, BRT Technologies is the Mercer County Tax Board's sole tax assessment software provider beginning March 1, 2020; and

WHEREAS, the Township Council has reviewed the Township Manager and Tax Assessor's recommendation on this purchase; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the maximum amount of the purchase is \$11,400.00 and funds are available in the 2021 Current Fund Account No. 1-01-20-140-140-245, entitled "Data Processing", as evidenced by the Chief Financial Officer's Certification No. B2021-032.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to BRT Technologies, LLC, 22 Birchwood Lane, Mantua, NJ 08051 for the purchase of data processing services, in the amount of \$950 per month for the period of May 1, 2021 through April 30, 2022, for a total amount not to exceed \$11,400, as per the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated a memo from the Tax Assessor has been distributed and notes the contract began on May 1, 2021. Mayor Mironov questions why the contract is coming before Mayor and Council for approval now. Mr. Brady states the company was delayed in sending the renewal contract and the contract was processed by the Tax Assessor as soon as it was received.

It was MOVED by Rosenberg, SECONDED by Zoller to approve Resolution R2021-179.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-179 was approved.

Resolution R2021-180 Authorizing Purchase of Computer Server from SHI International Corp.
for Municipal Building

RESOLUTION R2021-180

EAST WINDSOR TOWNSHIP MERCER COUNTY

WHEREAS, there exists a need for the purchase of a replacement Computer Server for the Municipal Building; and

WHEREAS, three written quotes were obtained to purchase this equipment; and

WHEREAS, the lowest most responsive quote was submitted by SHI International Corp through State Contract # 081419-SHI, which is valid through October 30, 2023; and

WHEREAS, since the purchase is under \$17,500, public bids are not required as set forth in N.J.S.A. 40A:11-4 requiring public advertising and bidding for contracts for a sum exceeding the aggregate amount as calculated periodically by the Governor, pursuant to N.J.S.A. 40A:11-3 which amount is \$17,500; and

WHEREAS, the Township Council has reviewed the Township Manager's recommendations on this purchase; and

WHEREAS, the maximum amount of the service is \$5,112.29 for the purchase of the computer server and funds are available in Capital Fund Account No. C-04-55-953-913-700, Ordinance 2013-04 entitled "Acquisition of Computer", as evidenced by the Chief Financial Officer's Certification No. C2021-031;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

2. The Manager and Chief Financial Officer are hereby authorized and directed to approve and forward a purchase requisition to SHI International Corp., 290 Davidson Drive, Somerset, NJ 08873, for the purchase of a replacement Hewlett Packer Enterprise ProLiant DL380 Gen 10 SMB Networking Choice computer server, for a total purchase amount not to exceed \$5,112.29, all in accordance with the attached quote.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated a memo from the Manager has been distributed. She relayed updated information from the Manager including a corrected State Contract number and new total costs, noting that the new cost is still the lowest of three bids. Mayor Mironov requests an updated quote including the total cost be attached to the finalized Resolution. Mr. Brady stated he has the requested information and will share with the Municipal Clerk for inclusion. Mayor Mironov reiterates this is a capital expense and has already been appropriated.

[NOTE: The changes requested are reflected in the above Resolution.]

It was MOVED by Zoller, SECONDED by Daniels to approve Resolution R2021-180 with revisions.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-180 was approved with revisions.

Resolution R2021-181 Approval of Amendment to Developers Agreement with 330 WMR, LLC
for 330 Wyckoff Mills Road (Block 15, Lot 1)

RESOLUTION R2021-181
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, 330 WMR, LLC, the owners of property located at 330 Wyckoff Mills Road, East Windsor, New Jersey, Block 15, Lot 1, as shown on the official tax map of the Township of East Windsor, received Preliminary and Final Major Site Plan Approval with Bulk Variances from the Planning Board on November 25, 2019, bearing application No. PB18-002, for the construction of a 160,462 square foot warehouse facility, including 2,500 square feet of office space with related parking and loading areas; and

WHEREAS, on March 23, 2021, by Resolution R2021-048, the Township Council approved a Developer's Agreement with 330 WMR, LLC for the above referenced project; and

WHEREAS, the Township needs to amend the Developer's Agreement to incorporate changes to two outstanding conditions outlined in paragraphs 18 and 19 of the Developer's Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Amendment to Developer's Agreement between the Township of East Windsor and 330 WMR, LLC is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized to execute the Amendment to Developer's Agreement with 330 WMR, LLC, in the attached form.
3. The Mayor, Township Attorney, Township Engineer, Finance Director, Construction Official and other Township Representatives are authorized to take any and all action necessary to carry out the terms and conditions of the Agreement.
4. A certified copy of this Resolution shall be forwarded to the Township Attorney, Engineer, Finance Director, Construction Official, and 330 WMR, LLC.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated this agenda items is a follow up from the previous meeting, where it had outstanding items. The Township Attorney has provided a mechanism to ensure the outstanding items are part of the public record and the agreement has been signed by the principal.

It was MOVED by Lippman, SECONDED by Zoller to approve Resolution R2021-181.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-181 was approved.

APPLICATIONS:

REPORTS BY COUNCIL AND STAFF:

Mr. Rosenberg reported the Clean Communities Advisory Committee discussed recycling events and a potential lake cleanup for High School student volunteers. The Committee has twelve groups signed up for the Adopt-A-Spot program. The Commission on Aging discussed booster shots and the possibility of distributing clinic information along with meals being delivered by Meals on Wheels. Mr. Yeager reported the East Windsor Municipal Alliance for the Prevention of Substance Abuse reviewed the current and previous year's budget, current programming, and ideas for future community events and projects. Mr. Zoller reported the Environmental Commission discussed the Community Forestry

Management Plan, which is in effect until 2025. As part of that plan, the Commission will conduct a neighborhood street tree survey in 2022. The Commission thanks the Township for publishing their article about spotted lantern flies. Also discussed was the installation of tree tags at the Etra Lake Park arboretum and their recent Sustainable Jersey Silver Level Certification. Mayor Mironov thanks the Environmental Commission for their work on the certification and states the Township will be recognized during the Sustainable Jersey luncheon being held during the New Jersey League of Municipalities Conference. Mayor Mironov reports the Township requested and obtained a ninety day extension of the Sustainable Jersey grant for the restoration and upgrades in the Etra Lake Park arboretum due to a delay in signage processing. The project is expected to be completed before the new deadline of January 31st, 2022.

CORRESPONDENCE:

Mayor Mironov stated correspondence will be discussed during Matters By Council.

APPOINTMENTS:

Mayor Mironov appointed Helen Feng as an Auxiliary Member of the Commission on Aging.

APPROVAL OF BILLS:

Mayor Mironov stated a 2021 Current Bill list, 2020 Current Bill list, a Capital Bill List and other miscellaneous bill lists and trust accounts were provided.

Mr. Zoller questions if the East Windsor Volunteer Fire Company #1 is eligible to receive free services from Comcast and asks the Township to look into the matter. Mayor Mironov agrees that the issue should be looked into. Mr. Russell questions if the Senior Center is also eligible for free services from Comcast. Mayor Mironov responds it should be looked into and can be discussed with Comcast. Mr. Zoller notes that the weight of untreated rock salt is incorrectly billed as “pounds” instead of “tons”. Mr. Zoller requests the measurement of weight be corrected to avoid confusion. Mayor Mironov asks for confirmation that the untreated rock salt expenditure is being paid from the correct account and that a Resolution has been passed by Mayor and Council authorizing the expense. Mr. Brady confirms the expenditure is being made from the correct account and a Resolution authorizing the expense has been approved. Mr. Zoller questions the timing of the bill. Mr. Brady responded the 2020 Resolution authorizing the expenditure had remaining funds available to purchase rock salt for the upcoming season. Once funding associated with the 2020 Resolution was closed out, funding authorized in the 2021 Resolution was utilized. Mr. Zoller asks the meaning of “First Enc Date” as it appears on the Bill List. Mr. Brady responds it stands for first encumbrance date.

It was MOVED by Zoller, SECONDED by Lippman to approve the Bill Lists.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, the various presented Bill Lists were approved.

MATTERS BY COUNCIL:

Mr. Yeager was asked by constituents to bring the street condition of Dorchester Drive south of Dutch Neck Road to Mayor and Council's attention. Mayor Mironov requests the Department of Public Works look into the matter. Mr. Zoller stated that safety and trip hazards at Etra Lake Park need to be addressed before the dedication of the new arboretum. Mayor Mironov suggests Mr. Zoller reach out to the Managers office to discuss specific concerns. Mayor Mironov stated a letter was received on October 31st from the New Jersey Department of Transportation informing her that East Windsor Township has been selected to receive \$600,000 in funding for the Hawthorne Lane and connecting Street Project. In a letter dated October 15th, Freehold Township gave notice on the shared service agreement for a health officer. There are two memos from the Director of Public Works, the first regarding Oakbranch Road and related roadways Municipal Aid project payment and the second regarding garbage truck repairs. There is a memo from the Manager regarding payment #6 of the Senior Center expansion, which has been paid. Police Chief Geary provided an Operation Medicine Cabinet post-action report indicating an additional 60.6 lbs. of unused medication were collected during the event for a total of 391.2 lbs. of turned over to the Drug Enforcement Administration. A letter from the Township Tax Attorney was received on October 20th indicating that he will be retiring. A notice was received from the New Jersey Department of Community Affairs regarding application deadlines for Local Efficiency Achievement Program grants.

Mayor Mironov expressed her displeasure with the unacceptable lack of progress being made on the Cranbury Manor road project. Mayor Mironov again requested an update on the follow-up call which took place with the New Jersey Urban and Community Forestry program regarding the Township's awarded grant. Mayor Mironov would like to re-examine Question Two of the New Jersey Local Government Services CY 2021 Best Practices Inventory before the filing deadline on November 3rd. Mayor Mironov requests information on 2021 budget encumbrances, freezes and cancellation items prior to the December 7th Council meeting as they need to be addressed before the end of the year.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. *Eagle Scout Project Presentation by Odin Burk, Boy Scout Troop 5700
2. Township Auction

**RESOLUTION R2021-182
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-36, provides for the disposition of personal property owned by a municipality; and

WHEREAS, by September 20, 2021 writing, the Township Manager certified that the items of Township property listed on the attached “Schedule A” are no longer needed for public purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The personal property listed on the attached Schedule “A” is hereby declared surplus property as it is no longer needed for a public purpose.
2. The Township Manger and Municipal Clerk are authorized to take the necessary actions to have the auction conducted.

I hereby certify the foregoing to be a true copy of the Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated that a memo from the Township Manager has been distributed and asks for confirmation that the 2020 Municibid contract is applicable. The Township Attorney stated he will review the contract and follow-up with Mayor and Council.

It was MOVED by Yeager, SECONDED by Lippman to approve Resolution R2021-182.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-182 was approved.

3. Stockton Street Sidewalk and Curbs Project

Mayor Mironov stated that this item will be carried over to the next regularly scheduled meeting as there are outstanding concerns including the lack of a shared services agreement which needs to be generated by Hightstown. She hopes to have a discussion with representatives from Hightstown in the coming days. Mayor Mironov reconfirmed her support for the project but not the current cost numbers and feels there must be a more effective way for the project to be completed.

4. Senior Center Expansion Project

Resolution R2021-183

Approval of Change Order #8 to Contract for the Senior Center Expansion Project with Develop Builders

**RESOLUTION R2021-183
EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, on August 18, 2020, by Resolution R2020-127, the Township Council authorized a contract for the Additions to the Senior Center with the low bidder Develop Builders in an amount not to exceed \$2,592,000; and

WHEREAS, funds were included in the original contract award with Develop Builders to account for unforeseen necessary change orders; and

WHEREAS, Change Order #8, in the amount of \$30,723, is required for the removal of a portion of the existing roof and installation of an ice and water shield; and

WHEREAS, Kevin Settembrino, Settembrino Architects, and the Township Manager have recommended approval of Change Order #8; and

WHEREAS, the maximum amount of the change order is \$30,723 and the Chief Finance Officer has determined that sufficient funds are available in Capital Account No. C-04-55-980-925-950 entitled Ordinance 2020-09, entitled "Senior Center Expansion Project", as evidenced by the Chief Financial Officer's Certification No. G2021-004.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The attached Change Order #8 with Develop Builders, 174 Cedar Road, New Milford, NJ 07646, in an amount not to exceed \$30,723 is approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the necessary documents to effect Change Order No. 8.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the East Windsor Township Council at a meeting held on November 2, 2021.

Mayor Mironov stated two memos from the Township Manager have been distributed. The first memo is regarding change order #8 and the second memo is an overview on the Senior Center expansion project. Mayor Mironov thanks the Township Manager and requests Kevin Settembrino of Settembrino Architects be scheduled to appear at the next regularly scheduled meeting to discuss the project with Mayor and Council. A special meeting may be considered if Mr. Settembrino is unavailable for the next regularly scheduled meeting. Mayor Mironov states Mr. Brady has reviewed the change order with the construction official and architect and feels change order #8 is unavoidable. Mr. Yeager requests confirmation that the Resolution must be passed in order to not delay construction further and Mr. Brady confirms. Mr. Yeager asks for confirmation that Mayor and Council had previously budgeted funds for the change order. Mayor Mironov responds that more money will potentially have to be appropriated for the project but there is a funding source.

It was MOVED by Yeager, SECONDED by Zoller to approve Resolution R2021-183.

ROLL CALL: Ayes – Daniels, Lippman, Rosenberg, Russell, Yeager, Zoller, Mironov
Nays – None

There being seven (7) ayes and no (0) nays, Resolution R2021-183 was approved.

MATTERS BY PUBLIC:

ADJOURNMENT:

Next Meeting: November 23, 2021

Allison Quigley
Municipal Clerk

Janice S. Mironov
Mayor